

Devonian Fund



PLEASE READ ALL THIS INFORMATION AND GUIDELINES CAREFULLY BEFORE MAKING YOUR APPLICATION

APPLICATION FOR INDIVIDUALS

This application pack has been devised for individuals applying to the Devonian Fund. Devon Community Foundation has now taken over the Devonian Trust but we will still follow the criteria set by the original Trustees.

WHAT ARE DEVONIAN FUND GRANTS?

The Devonian Fund helps groups or individuals to alleviate mobility in relation to disability or ill-health. Applications to the Devonian Fund have to show that the individual has a mobility problem (e.g. physical disability, stroke, etc) and that the proposed grant will be used to alleviate this.

WHO CAN APPLY?

- Occupational Therapists or other Health Care Professionals applying on behalf of an individual, who can clearly identify the mobility problem of the individual, and the need for the grant
- Community groups working with disabled or mobility impaired individuals, such as Stroke Clubs, Disabled Fellowships, applying on behalf of an individual

WHO CAN'T APPLY?

- Individuals cannot apply themselves, they have to be referred by a Health Care Professional, or a community group as above
- This application form should not be used for group activities. Community groups, working with disabled or mobility impaired people, which wish to apply for a grant for the group itself, should use the Groups Application Form.
- This fund will not fund the following;
 - capital projects
 - Organisations that are regional or national charities (unless locally led and run).
 - Organisations that have substantial unrestricted funds.
 - Activities that promote political or religious beliefs.
 - Groups that are based in a religious building can apply, providing the activity / project is open to all people in the community.
 - Statutory bodies e.g. schools/colleges, local councils. However, 'Friends of' or Parents' Associations may be eligible to apply.
 - Organisations or activities that primarily support animals or plants.
 - Contributions to a large project where the amount applied for is less than one fifth (20%) of the total project cost.
 - Retrospective funding – this includes activities that have already taken place or repayment of money that you have already spent.
 - More than one application in a 12 month period.
 - Consultancy fees or feasibility studies
 - Sponsorship and/or fundraising events.

- Contributions to an Endowment.
- Activities or organisations that are for personal profit or are commercial.
- Grants for IT and associated equipment will be limited to no more than £400
- Overseas travel
- Never 100% of the project costs
- The fund is not intended to help with associated costs for people with mobility issues or their family/carers, such as removal costs or fuel.

HOW MUCH CAN YOU APPLY FOR?

Bearing in mind that demand for this Fund is likely to be very high, the average grant will be less than £500. However applications for larger sums of £1,000 or more may be considered depending on the need described in the application. It is possible that grants may be awarded for less than the amount requested.

HOW DO WE APPLY?

On-line: You can download both applications form from our website www.devoncf.com and email the completed application together with the completed Declaration and quotations for the works to be carried out or purchases to be bought to grants@devoncf.com

Grants are payments in advance - you cannot apply for a grant to cover purchases and services that have already been bought, ordered or committed.

WHAT WILL WE HAVE TO DO IN RETURN FOR A GRANT?

If the application is successful, bacs payments will be made out to the supplier of the product or service rather than the individual. Successful applicants, whether a health professional or community group, will need to keep a record of what the grant has been used for; to keep receipts for all expenditure, and to complete an evaluation form which will be emailed (or sent) to you after the payment has been sent. The applicant may be contacted.

All funded projects must be concluded and the evaluation form completed and returned to the Foundation by the date specified in an email (or letter) which will be sent after the payment has been made. Please contact us for help if there are any difficulties or changes to the request made in the application.

TIMETABLE FOR APPLICATIONS

Applications are not complete until all necessary signatures and documents are received

Our Panel will consider the applications 3 times a year in January, May and September and you may be contacted for additional information before the application is considered. You will be notified of the outcome early in the following month.

Applications which are not complete will be held over to the next round subject to receiving all the required documentation.

WE WOULD PREFER YOU TO EMAIL YOUR APPLICATION AND DOCUMENTATION BUT IF YOU NEED TO SEND INFORMATION IN THE POST, PLEASE SEND TO:

**Devon Community Foundation
The Factory
Leat Street
Tiverton
Devon
EX16 5LL**

Tel: 01884 235887

Fax: 01884 243824

E-mail: grants@devoncf.com

Web: www.devoncf.com

If you need help or more information please contact Sarah on 01884 235887 or email grants@devoncf.com

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Registered in England Company No: 3236918